



Fort Peck Community College  
 PO Box 398  
 605 Indian Ave  
 Poplar, MT 59255  
 406-768-6300

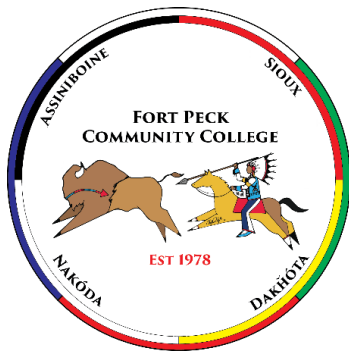
<b>Job Title:</b>	<b>Criminal Justice Instructor</b>	<b>Position Type:</b>	Full Time
<b>Location:</b>	Poplar	<b>Date Closing:</b>	Until Filled
<b>Fax or E-mail resume to:</b> (406) 768-6301 or <a href="mailto:ksears@fpcc.edu">ksears@fpcc.edu</a>	<b>Mail:</b> Kylee Sears, HR Manager Fort Peck Community College P.O. Box 398 Poplar, Montana 59255 768-6315	<b>Submit the following for employment:</b> <ol style="list-style-type: none"> <li>1. Letter of Interest</li> <li>2. FPCC Application</li> <li>3. Resume'</li> <li>4. College Transcripts</li> <li>5. 3 Letters of Reference</li> </ol>	

**Job Description**

Teach a combination of Criminal Justice courses at the freshman and sophomore curriculum levels, in accordance with the established course outlines of record and consistent with college standards. This includes organizing instruction to achieve course and program learning outcomes, selecting textbooks, organizing and conducting laboratories, instructing through lecture, demonstrations and field experiences.

**Courses to be instructed during two academic years (FPCC Catalog online at <http://www.fpcc.edu>):**

- CJUS 121 Introduction to Criminal Justice
- CJUS 200 Principles of Criminal Law
- CJUS 207 Family Law
- CJUS 209 Will, Probate, and Property Law
- CJUS 211 Civil Procedure/Litigation
- CJUS 231 Criminal Evidence
- CJUS 275 Constitutional Law, the U.S., and Fort Peck Constitutions
- CJUS 291 Special Topics – Tribal Bar Exam
- LEG 184 Legal Ethics
- LEG 186 Intro to Legal Research
- LEG 187 Legal Research & Writing I
- LEG 189 Criminal Procedure



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### **Duties:**

- Advise thirty to forty students, 10 to 15 hours monthly, during the academic year.
- Assist in curriculum development in the fields.
- Participate in the college faculty senate and college committees (program learning outcomes) as assigned.
- Participate in faculty evaluation activities, service learning and student retention initiatives.
- Keep up-to-date on Criminal Justice and educational issues (including techniques of effective learning).
- Teaching some online classes.

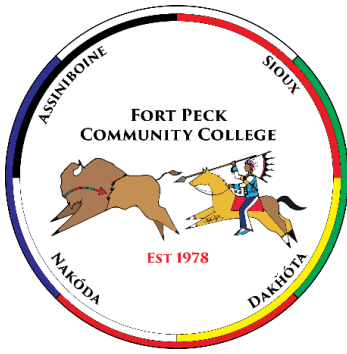
### **Qualifications:**

- A Master's Degree in Criminal Justice from an institution accredited by an accrediting agency recognized by the US Department of Education.
- Documented successful college teaching experience in Criminal Justice.
- Related professional experience in American Indian communities.
- Demonstrated ability to relate to students and staff of varied ethnicity, especially American Indian students, and a commitment to a culturally diverse educational environment.
- Appreciation and respect for students (including adult students) and their role and responsibility in the learning process.
- Demonstrated commitment to the philosophy and mission of the tribal community college.
- Experience in using technology to teach online classes.
- Experience in using Learner Management System (LMS).

### **Non-Discrimination Notice**

The Fort Peck Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Fort Peck Community College provides equal access to all individuals who meet the qualification to enroll in college classes: must have a High School diploma or equivalency or be a dual credit or early start student. The following person(s) has been designated to handle inquiries regarding the non-discrimination policies:

Elijah Hopkins, VP for Student Services  
P.O. Box 398, Poplar, MT 59255  
(406) 768-6371  
ehopkins@fpcc.edu



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PO Box 398  
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Haven Gourneau, President  
P.O. Box 398, Poplar, MT 59255  
(406) 768-6310  
hgourneau@fpcc.edu

For further information on notice of non-discrimination, visit <https://ocras.ed.gov/contact-ocr> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

**~All new applicants are subject to a Pre-Employment Drug Screening & Background Check~**