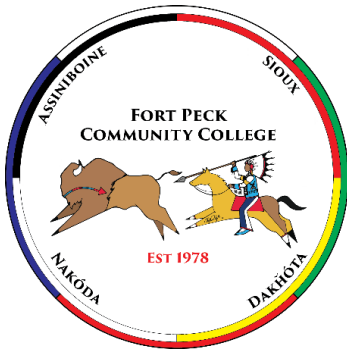


Fort Peck Community College
 PO Box 398
 605 Indian Ave
 Poplar, MT 59255
 406-768-6300

Job Title:	Canju Project Director	Position Type:	Full Time
Location	Poplar	Date Closing:	Until Filled
Fax or E-mail resume to: (406) 768-6301 or ksears@fpcc.edu	Mail: Kylee Sears, HR Manager Fort Peck Community College P.O. Box 398 Poplar, Montana 59255 406-768-6315	Submit the following for employment: <ol style="list-style-type: none"> 1. Letter of Interest 2. FPCC Application 3. Resume' 4. College Transcripts 5. 3 Letters of Reference 	
Job Description			
<p>Job Purpose:</p> <p>This position will be responsible for carrying out the goals and objectives of the Canju Project as outlined in the grant application. This position will be responsible for overseeing project staff, collaborating with the four school district's Superintendents and staff across the Fort Peck Indian Reservation identified in the application, and providing overall direction and guidance to the project staff that are within the four districts school systems. The Project Director will report to the VP of Special Programs.</p> <p>Duties:</p> <ul style="list-style-type: none"> • Primary responsibility: carrying out the goals, objectives and activities identified within the grant application. • Provide direct supervision over the (4) School Engagement Coordinators. • Track project data, complete annual federal reporting, and coordinating efforts with the external project evaluator to ensure diverse community voices, including those of parent and students. • Provide outreach services to other colleges and universities in Montana to establish working relationships as well as the arranging of campus visits to provide local students the opportunities to become familiar with campus environments at larger educational institutions. <p>Skills/Qualifications</p> <ul style="list-style-type: none"> • Ability to communicate effectively orally and written is required. • Strong organizational skills, team-building skills, and the ability to work as part of a team. • Knowledge of or experience with teaching/working with Native American students. 			



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Educational Qualifications:

- Must have a minimum of a Bachelor's Degree; Master's Degree is preferred.
- Previous Teaching experience and/or work in the Education field is preferred, with a minimum of 5 years of experience.
- State of Montana Teaching certification is preferred.

Non-Discrimination Notice

The Fort Peck Community College does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Fort Peck Community College provides equal access to all individuals who meet the qualification to enroll in college classes: must have a High School diploma or equivalency or be a dual credit or early start student. The following person(s) has been designated to handle inquiries regarding the non-discrimination policies:

Elijah Hopkins, VP for Student Services
P.O. Box 398, Poplar, MT 59255
(406) 768-6371
ehopkins@fpcc.edu

Craig Smith, President
P.O. Box 398, Poplar, MT 59255
(406) 768-6310
csmith@fpcc.edu

For further information on notice of non-discrimination, visit <https://ocrcas.ed.gov/contact-ocr> for the address and phone number of the office that serves your area, or call 1-800-421-3481.

~All new applicants are subject to a Pre-Employment Drug Screening & Background Check~